

**Authorization for Disclosure of Protected Health Information****PATIENT INFORMATION**

Patient Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Telephone: \_\_\_\_\_

**PLEASE SEND MEDICAL RECORDS TO:**

Recipient Name: \_\_\_\_\_  
Recipient Address: \_\_\_\_\_  
Recipient City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Recipient Phone Number: \_\_\_\_\_ Recipient Fax Number: \_\_\_\_\_  
Recipient Email Address: \_\_\_\_\_

**FROM CLINIC/HOSPITAL:**

Clinic/Hospital Name: \_\_\_\_\_  
Clinic/Hospital Phone Number: \_\_\_\_\_ Clinic/Hospital Fax Number: \_\_\_\_\_

**PURPOSE FOR DISCLOSURE**

☐ Disability ☐ Insurance ☐ Attorney  
☐ Referring Physician ☐ Patient Request ☐ Other: \_\_\_\_\_

**RECORDS TO BE RELEASED**

☐ All Medical Records ☐ History & Physical ☐ Consultation Reports  
☐ Emergency Room Record ☐ Operative Report ☐ Discharge Summary  
☐ Lab/Pathology Reports ☐ Radiology Reports ☐ Images (check for CD of films)  
☐ Itemized Billing ☐ Other: \_\_\_\_\_

**DATES OF SERVICE**

☐ Please provide a complete copy of my file for all dates of service  
☐ Please provide a complete copy of my file for service from \_\_\_\_\_ through \_\_\_\_\_.

**Please indicate your acceptance by checking the following boxes:**

- ☐ I understand that my records are confidential and cannot be disclosed without my written authorization except when otherwise permitted by law. Information used or disclosed pursuant to this authorization may be subject to redisclosure by the recipient and no longer protected.
- ☐ I understand that the specified information could include information about AIDS, HIV, behavior or psychiatric care, alcohol or drug abuse.
- ☐ I understand that treatment or payment cannot be conditions on my signing this authorization, except in certain circumstances such as for participation in research programs, or authorization of the release of testing results for pre-employment purposes.

*Please allow several days for processing.*

**EXPIRATION:** This Authorization will expire on \_\_\_\_\_.

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_  
Patient or Legally Authorized Representative

PRINTED NAME: \_\_\_\_\_  
Printed Name of Patient or Legally Authorized Representative